

STETCHWORTH PARISH COUNCIL
c/o 59 West Street, Isleham, Ely, Cambs. CB7 5SD
Clerk: Mrs. Marilyn Strand Tel: 01638 781286
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MINUTES

Stetchworth Parish Council Full Council Meeting on
Wednesday 16th October 2018 at 7:30pm
in the United Reformed Church, High Street, Stetchworth.

Present: Cllrs Lily Whymer (Chair), Alastair France, John Puddick and Alan Sharp.

There were no members of the public present.

The meeting was opened at 7:35pm.

55/18/19 To receive & approve apologies for absence.

Apologies received and accepted from Cllrs Bell, Breen and Saunders.

56/18/19 To Receive Declarations of Pecuniary and non-Pecuniary Interest

None.

57/18/19 Open Forum for Public Participation

None.

58/18/19 The Ellesmere Centre

- (a) Ellesmere Centre Report – Cllr Whymer reported that the new roof is in progress. Some flooding had occurred inside the building whilst a drainpipe had been removed but this had now been resolved.
- (b) Purchase of new padlock for the entrance barrier – it was agreed to purchase a new combination padlock to replace the broken one as soon as possible.
- (c) Car park extension – it was agreed to make further enquiries about the possibility of funding for this project. The PC's own contribution could be as much as £16k if funds leftover from other projects were pooled together and set aside for this. An agreement on this will be made at the next meeting when the budget is due to be set.

59/18/19 To Approve the Minutes of the Meeting held on 18th September 2018

The minutes of the meeting held on 18th September were approved as a true record and signed by the Chairman.

60/18/19 Matters Arising including reports from the Clerk and Councillors (for information only)

The following matters were reported at the meeting:

- Council-specific email addresses are now in use by all with the exception of the Chairman's address which is still in progress with TBM.
- Greenwood Tree Surgery is coming to carry out tree works on the recreation ground week beginning 22nd October.
- Sanctuary Housing had not yet responded to the PC's request to cut back the Leylandii which is encroaching onto the car park. This matter will be raised at the Parish Forum on 30th October.
- Cllr Sharp had attended the Speedwatch training at ECDC. Cllrs Puddick and France are also trained meaning there are now enough trained volunteers to carry out a Speedwatch session in the parish. Speedwatch can only be carried out in locations which have been risk-assessed by the police and Cllr Sharp will find out where these are. It's possible that equipment can be borrowed from Cheveley PC.
- Cllr Sharp had attended the CAPALC AGM where a long debate on the raising of fees had concluded with an 11% increase being agreed. This will mean around a £25 per year increase for Stetchworth PC.
- Cllr Whymer and the Clerk are booked to attend the Local Council's Conference in November. Cllr France might also be able to attend and will let the Clerk know nearer the time.

61/18/19 District & County Councillors' Reports

District Cllr Chris Morris reported the following:

- Ely Southern Bypass will officially open on Wednesday 31st October. The level crossing will be permanently closed (except in an emergency) and the railway bridge will be closed temporarily whilst work is carried out to install a cycle path and traffic lights.

- Lorna Philcox (Sanctuary Housing) will be attending the Parish Forum.
- Mark Goldsack has been elected as County Councillor for Soham North and Isleham.

Cllr Morris will not be able to attend the Parish Forum on 30th October.

Cllrs Sharp and Whymer will be attending the ECDC Chairman's Civic Service at St George's church, Littleport on Sunday 21st October.

62/18/19 Finance - to approve accounts for payment – it was proposed by Cllr Whymer and seconded by Cllr

(a) France that the following payments be made:

Ref:	Payee/Item	Chq. no	Total	Exc. VAT
(1)	Clerk's salary - Oct	SO	£300.00	
(2)	Ellesmere Centre – room hire Sep 18	101388	£25.00	
(3)	Clerk's expenses	101389	£50.62	
Total payments for the month:			£375.62	

(b) To note monies received:

- £7,300.00 ECDC precept 2nd instalment.

NOTED.

(c) Consideration of quarterly finance reports Jul-Sep 2018 – NOTED. It was agreed to earmark funds budgeted for churchyard trees in order to build up a reserve for future work. Other earmarked reserves will be agreed at the November meeting when the budget is set.

63/18/19 Administration

(a) Grounds maintenance specification for tenders – AGREED. Invitations to tender will be sent to Garden Power, McGregor Services, Hamill Landscaping and CGM for consideration at the November meeting.

(b) To consider attendees to the Parish Forum, Tuesday 30th October – Cllr Whymer will attend (Cllr Sharp will also attend in his capacity as a District Councillor). Questions for Sanctuary Housing were agreed – 'Why has the Warden's house in Jubilee Court been empty for nearly 3 years?' and 'How many people are currently on the waiting list for housing?'

(c) Risk Assessments – Cllr Breen is due to carry out the risk assessments. Mr Whymer is continuing to carry out weekly play area inspections. It was agreed to purchase 'No dogs in the play area' signs. District Cllr Chris Morris joined the meeting at 8:45pm and gave his report.

64/18/19 Planning

(a) To receive planning application decisions & tree works:

- 18/00774/FUL Millfields Stables, Mill Lane – demolition of barn and replacement with 3 detached dwellings and associated works – **Approved.**

Cllr Whymer spoke against the application at ECDC's Planning Committee meeting. However, the Planning Officer, who had dismissed the previous application, this time put it to Committee with a recommendation to approve.

(b) To consider planning applications received:

- 18/01348/FUL 5 Strollers Way – demolish garage and erect extension to bungalow – NOTED with no comments.
- 18/01359/RMA Ashfield House, 20 High Street – approval of the details for reserved matters for appearance and landscaping of planning application 17/01055/OUT – NOTED with no comments.
- 18/01368/RMA Ashfield House, 20 High Street – reserved matters for the appearance, design and materiality of the single detached dwelling house to be located in the paddock – NOTED with no comments.

65/18/19 Community Matters/General Maintenance

(a) For information – Portaloo in churchyard: a portaloo has been installed in the churchyard which will be used whilst services are being held. It is also intended to have the portaloo open to the public in future. The PCC will have the toilet serviced but might ask the PC to contribute to this if it needs to be done often once it is open to the public.

(b) Spokesperson for sheltered housing tenants in Stetchworth & Dullingham – the Manager of the Ellesmere Centre could be appointed spokesperson for Jubilee Court Sheltered Housing, if agreed by tenants. As the scheme representative, she would be invited to representatives' meetings in Ely. However, she would not be able to attend the Parish Forum which is for Councillors only.

(c) To consider making a contribution of £23.98 to Stetchworth Archives for the domain renewal charge to maintain their website – it was AGREED to pay for the domain renewal as the site is a benefit to the parish. The renewal fee is for 2 years.

- (d) To consider request from Woodditton PC to erect deer warning signs near Coombers Wood and Watery Lane – to be facilitated and paid for by Woodditton PC –Councillors had no objections.

66/18/19 Correspondence for information

- (a) Age UK leaflet re: newly established visiting service – some leaflets will be given to the Ellesmere Centre if they haven't already had them.
- (b) ECDC re: new dog fouling order – NOTED.
- (c) CCC re: closure of Cambridgeshire & Huntingdon Archives until summer 2019 – NOTED.

67/18/19 Date of Next Meeting & Matters for Future Consideration

20th November 2018

Community Led Housing.

It was agreed to write again to Newmarket Joggers regarding their use of the recreation ground.
It was agreed to write to residents on the High Street regarding overhanging trees and hedges.

The meeting was closed at 9:55pm.

Signed: Approved and signed by the Chairman

Dated: 20th November 2018

Statutory Powers relating to this month's payments:

- (1) Local Government Act (LGA) 1972, s.112
- (2) LGA 1972, s.111
- (3) LGA 1972, s.112